

# Internal Quality Assurance Cell

Lalbaba College, Belurmath, Howrah 711202

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A college affiliated to the University of Calcutta

## IQAC Action Taken Report Session: 2023-2024

Plan of Action		Achievements/ Outcomes
<b>Plan – 1: (Resolution taken on 14.07.2023)</b>	Submission of AQAR 2021 – 22	AQAR 2021-22 successfully submitted.
<b>Plan – 2: (Resolution taken on 23.08.2023)</b>	Administrative Training Programme on HR Portal	All members of the Teaching and Non-teaching staff are recommended to upload their credentials in the HR Portal designed exclusively for the Teacher and staff of the college.
	Seminar on Development of a Roadmap for the Forward	IQAC assigned activity to the members of the Teaching and Non-Teaching staff for the academic session 2023 – 24.
	State Level Seminar for Library activity	Collaborative Programme for the Library activity was organized with 5 different colleges
	Faculty Exchange programme	Collaborative event – Faculty Exchange programme between English department of Lalbaba college & Kidderpore College was organized.
	Action Taken Report on Feedback	Submitted before the GB and the GB approved it.
	Orientation Programme on Quality Issues.	Orientation Programme was conducted on Quality Issues with Special Reference to NAAC.
	Orientation Programme for students	Orientation Programme for students was conducted on (i) student credit card; (ii) academic activity; (iii) Library Orientation; (iv) Club orientation for Shabdashruti club.

Principal

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117, G. T. Road, Belurmath  
Howrah - 711202

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	Celebration of memorable Day	Celebration of Independence Day & Celebration of Librarian's Day.
	MoU signing activity	Library related MoU was signed with 17 colleges. Academic MoU was signed with different colleges
	Assignment of activities for Future Roadmap	Assignment of activities covering all the criteria was done for Future Roadmap
	Formation of (i) Anti-Ragging Committee and (ii) Cell for Competitive Examinations and Career Guidance	Two Cells were constituted by the IQAC
	Implementation of Career Advancement Scheme (CAS) for the teachers	Career Advancement Scheme (CAS) was successfully implemented for the 14 teachers
Plan – 3: (Resolution taken on 10.01.2024)	Professional development program	IQAC organized two programs on 'Basics of Computing' and on 'Computer Application in Teaching-Learning' for the teachers
	Collaborative program	Induction Program on AAA organized by IQAC, Lalbaba College in collaboration of IQAC of Sir Gurudas Mahavidyalaya
	Academic & Administrative Audit (AAA)	Academic Audit was done internally
Plan – 4: (Resolution taken on 27.03.2024)	Submission of IIQA	IIQA submitted successfully
	Seminar on attainment of Program Outcomes (POs) and Course Outcomes (COs)	Collaborative Mentoring and Consultation Programme was organized by IQAC on Evaluation Process for attainment of POs and COs in collaboration with Hiralal Mazumdar Memorial College for Women, Kolkata

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