

Action Taken Report for the Session 2020-21

Plan of Action		Achievements / Outcomes
Plan – 1: (Resolution taken on 08.01.2021)	<ul style="list-style-type: none"> • Central Orientation programme of Semester-I students. 	<ul style="list-style-type: none"> • A Central orientation programme for students of Honours and General course for all the Departments were conducted by the college in online mode.
Plan – 2: (Resolutions taken on 03.07.2021)	<ul style="list-style-type: none"> • Developing Rain water Harvesting technique and Add on courses 	<ul style="list-style-type: none"> • Not yet done
	<ul style="list-style-type: none"> • Opening of PG courses in the college 	<ul style="list-style-type: none"> • Yet to be initiated
	<ul style="list-style-type: none"> • Financial Audit of College needs to be updated 	<ul style="list-style-type: none"> • Financial Audit of College has been updated
	<ul style="list-style-type: none"> • Cloud based server is essential to record all the activities and reports of different departments of the College 	<ul style="list-style-type: none"> • Cloud based server along with ERP (Enterprise Resource Planning.) was introduced on 2019-20. However, several modules were made functional in this academic session.
	<ul style="list-style-type: none"> • Integration of Library portal of the College with ERP 	<ul style="list-style-type: none"> • Not yet done
Plan – 3: (Resolutions taken on 10.07.2021)	<ul style="list-style-type: none"> • Student feedback shall be collected from the students of sixth semester at the earliest 	<ul style="list-style-type: none"> • Mechanism for student feedback initiative has been considered with the help of college website.
Plan – 4: (Resolutions taken on 17.08.2021)	<ul style="list-style-type: none"> • Submission of AQAR 2018-19, and AQAR 19-20 after approval of the Governing Body. 	<ul style="list-style-type: none"> • AQAR for the period 2018-2019 and 2019-2020 successfully submitted on 25-08-2021.
	<ul style="list-style-type: none"> • Green initiative and installation of solar panel. • Fire and smoke alarm for the safety of students and teachers. • Sanitization chamber at college gate for safe 	<ul style="list-style-type: none"> • All suggestions will be considered in future.

	entrance and exit.	
Plan – 5: (Resolutions taken on 08.09.2021)	<ul style="list-style-type: none"> • Preparation of IIQA and SSR for NAAC 	<ul style="list-style-type: none"> • Preparation of SSR is on progress.
	<ul style="list-style-type: none"> • Mechanism to assess the learning levels of the students 	<ul style="list-style-type: none"> • A committee was formed to develop the mechanism for assessing the learning levels of the students. No report has been received yet.
	<ul style="list-style-type: none"> • Formation of different Cells/Committees 	<ul style="list-style-type: none"> • (i) College Grievance Redressal Committee and (ii) Visakha Committee and Internal Complaints Committee (ICC) were formed.
	<ul style="list-style-type: none"> • Introduction of Orientation /Induction programs for students on course outcomes (COs) 	<ul style="list-style-type: none"> • Orientation program for students of 1st sem has been introduced on course outcomes (COs).
	<ul style="list-style-type: none"> • Academic and Administrative Audit (AAA), Library Audit, Green Audit, etc. 	<ul style="list-style-type: none"> • Preparatory work for Academic and Administrative Audit (AAA), Library Audit has been initiated.
	<ul style="list-style-type: none"> • Formation of a registered Alumni Association 	<ul style="list-style-type: none"> • Alumni Association was formed but registration process not completed due to pandemic situation prevailing.
	<ul style="list-style-type: none"> • Conferences/workshops for the teaching and non-teaching staff 	<ul style="list-style-type: none"> • Two Workshops were conducted by the IQAC for the teachers.
	<ul style="list-style-type: none"> • Organizing seminars and workshops in academic collaboration with the IQAC. 	<ul style="list-style-type: none"> • Department of History and Central Library of Lalbaba College already organized National and International Level Webinar respectively in collaboration with IQAC.

	<ul style="list-style-type: none"> • Institutional collaborations/linkages. 	<ul style="list-style-type: none"> • College has signed the MoU with Bijoy Krishna Girls' College, Howrah for faculty exchange and student exchange program.
	<ul style="list-style-type: none"> • Development of infrastructural and physical facilities of the college. 	<ul style="list-style-type: none"> • Repairing of college building including classrooms and privy/toilets etc. has been initiated. Other several initiatives remain pending regarding infrastructural and physical facilities.
	<ul style="list-style-type: none"> • Faculty development program (FDP), orientation program, refresher course, short-term course, etc. 	<ul style="list-style-type: none"> • Faculty members from different departments already completed faculty development program (FDP), orientation program, refresher course.
	<ul style="list-style-type: none"> • Grounding of code of conduct. 	<ul style="list-style-type: none"> • A decision to draw up and promulgate a model Code of Conduct was unanimously adopted by the house. A model code of conduct was prepared and approved by the IQAC and submitted to GB for approval.
	<ul style="list-style-type: none"> • Exclusive window tabs on the institutional website. 	<ul style="list-style-type: none"> • Not yet done.