

LALBABA COLLEGE GRIEVANCE REDRESSAL COMMITTEE

(LBCGRC)

Belurmath, Howrah 711202

(033) 2654-6289



Website: www.lalbabacollege.in

E_mail: grc.lalbaba@gmail.com

A college affiliated to the University of Calcutta

**ANNUAL REPORT OF THE ACTIVITIES OF
LALBABA COLLEGE GRIEVANCE REDRESSAL COMMITTEE (2021-22)**

The Lalbaba College Grievance Redressal Committee (LBCGRC) was established on 29th September, 2021. First meeting of this committee was held on 5th October, 2021. The meeting discussed about devising an effective mechanism using which the students can appeal for redressing their problems without much delay. Second meeting of this committee was held on 23rd November, 2021. A draft 'Rules and Regulations' was placed in this meeting for discussion. The meeting thoroughly scrutinized the 'Rules and Regulations' and unanimously approved it and recommended for implementation on urgent basis towards redressing the grievances of the students, if any.

Students are recommended to lodge complaints in on-line mode without any hesitations on the following purposes:-

- (i) Admission (Student enrolment, Fee Payment, Document verification),
- (ii) University Registration (Form submission, Fee Payment, Registration Certificate),
- (iii) Examinations (Form submission, Admit Card, Mark-Sheet),
- (iv) Scholarships (Govt., Non-Govt.),
- (v) Library
- (vi) Classes room teaching
- (vii) Others

The Grievance Redressal Committee aims to look into the complaints lodged by any student and resolve it as per requirement on the basis of the prevailing law/rule/regulation/statute. Students can state their grievance relating to any academic and administrative matter within the campus through online mode or through 'Information/grievance Application Form' which will be available in the office counter of the college. The institution aims at solving the grievances of the students within stipulated time.

On-line mechanism regarding application of grievances through the college website is under process.

No any grievance was received by this committee in any form till date.


Principal
Lalbaba College
117, G.T. Road, Belurmath
Howrah - 711202

Chairperson: Dr. Sanjay Kumar, Principal