

## NOTICE

21/07/2016

A meeting with the members of IQAC will be held on 27.07.2016 at 2:00 p.m. in the IQAC office.

All the members are requested to be present on that day.

*Boler 21/07/16*

The Teacher-in-charge,  
Lalbaba College

*gauraj 21/7/16*

Coordinator, IQAC  
Lalbaba College

**Teacher-in-Charge**  
**LAL BABA COLLEGE**

### Agenda:

1. Confirmation of the resolutions taken in last meeting held on 11.05.2016.
2. Repairing of boundary wall and installation of iron gate at the land earmarked for the second campus.
3. Student seminar on contemporary relevance, job prospectus and subject topic.
4. Initiative for publication of college Magazine.
5. AOB.

### Members:

1. Prof. Jayasree Boler	<i>Boler 21/7/16</i>
2. Dr. Gautam Majumder	<i>gm</i>
3. Dr. Ajit Kr. Singh	<i>AKS</i>
4. Dr. Indrani De	<i>Indrani De</i>
5. Prof. Debasis Lahiri	<i>DL</i>
6. Prof. Gopal Roy	<i>G Roy</i>
7. Prof. Sanhita Ghosh	<i>Sghosh.</i>
8. Prof. Jagannath Biswas	<i>J Biswas</i>
9. Dr. Ruma Das	<i>R Das</i>
10. Dr. Mala Aditya	<i>(M)</i>
11. Sri. Pankaj Kar	
12. Sri. Nikhil Roy	<i>N Roy</i>
13. Prof. Susanta Kr. Biswas	
14. Sri. Dipnil Banerjee	
15. General Secretary, Students'-Union.	

The Resolutions taken in the IQAC meeting with the members held on 27.07.2016 at 2:00 p.m. in the IQAC office.

**Members present:**

1. Prof. Jayasree Boler.
2. Dr. Gautam Majumder.
3. Dr. Ajit Kr. Singh.
4. Dr. Indrani Dey.
5. Prof. Debasis Lahiri.
6. Prof. Gopal Roy.
7. Prof. Sanhita Ghosh.
8. Dr. Jagannath Biswas.
9. Dr. Ruma Das.
10. Smt. Mala Aditya.
11. Sri. Nikhil Roy.
12. General Secretary, Students'-Union.

**Agenda No. 1 is taken up: Confirmation of the resolutions taken in last meeting held on 11.05.2016.**

At the beginning of today's meeting, it is resolved that the resolutions of the previous IQAC meeting held on 11.05.2016 containing five items are read and shown by the coordinator and it is hereby approved for confirmation.

**Agenda No. 2 is taken up: Repairing of boundary wall and installation of iron gate at the land earmarked for the second campus.**

The coordinator of IQAC and the teacher-in-charge of the college reports that the land earmarked for the second campus can be encroached since the boundary wall has got dilapidated and some unknown persons are keeping their cars and buses within that area. To prevent this unauthorized use of land belongs to the college, the boundary wall needs urgent repair and iron gate may be installed for keeping the area under lock and key. This land may also be utilized in better purpose such as playing until the boundary wall is constructed.

The house discussed on the proposal in detail and unanimously accepts this proposal. It has been resolved to authorize the Teacher-in-charge to do the needful following government rules and regulations and college customary.

**Agenda No. 3 is taken up: Student seminar on contemporary relevance, job prospectus and subject topic.**

The coordinator of IQAC proposed to encourage the departmental incharges to organize seminars utilizing college funds. As NAAC evaluation is still pending, the college is unable to receive funds from UGC in this regard. So, in this situation, until the college gets fund from UGC, the departments can organize extension lectures, student seminar, inviting local resource persons which will take minimum amount from college fund. Seminars may focus upon topics with contemporary relevance and may also discuss upon job proposal of the subjects those are in the syllabus. The house unanimously accepts the proposal and requests the Teacher-in-charge to take up the matter with the departmental incharges to allocate suitable funds in this regard.

**Agenda No. 4 is taken up: Initiative for publication of college Magazine.**

The IQAC coordinator conveyed the need taking initiative about publishing of college magazine for the session 2016-17. In this regard he suggests to form a Magazine sub-committee which will be comprising of the following members:

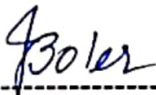
- (a) one teaching member from any language groups (English/Bengali/Hindi);
- (b) one teaching member- will perform as Magazine secretary;
- (c) one student member, nominated by the Student's union- will perform as Jt. Secretary;
- (d) one non-teaching member- will be the member of this committee.

The coordinator further adds that from 2016-17 onwards the college magazine should be published with ISSN. The house got convinced with the suggestions and requests the Teacher in-charge to do the needful in this regard.

**Agenda No. 5 is taken up: AOB.**

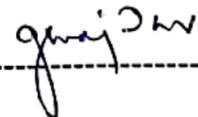
The coordinator further requests the Teacher-in-charge to look upon the matter of reducing use papers in administrative works which may be considered as green administration in the college. E-administration with effective software will be the ultimate goal in this regard. The Teacher-in-charge assured the house that he will look after the matter with immediate effect.

The meeting ended with a vote of thanks to the chair.



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The Chairperson, IQAC and  
The Teacher-in-charge, Lalbaba College

*Teacher-in-Charge*  
**LAL BABA COLLEGE**



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Coordinator, IQAC  
Lalbaba College

## NOTICE

22/09/2016

A meeting with the members of IQAC will be held on 28.09.2016 at 2:00 p.m. in the IQAC office.

All the members are requested to be present on that day.

Boler 22/09/2016

The Teacher-in-charge,  
Lalbaba College

**Teacher-in-Charge**  
**LAL BABA COLLEGE**

gaurav 22/9/16

Coordinator, IQAC  
Lalbaba College

### Agenda:

1. Confirmation of the resolutions taken in last meeting held on 27.07.2016.
2. Setting up of virtual class room as per G.O.
3. Preparation of Academic calendar for the year 2016-17.
4. Allocation of funds for new books and journals in the central library.
5. AOB.

### Members:

1. Prof. Jayasree Boler	<u>Boler 22/09/16</u>
2. Dr. Gautam Majumder	<u>gaurav</u>
3. Dr. Ajit Kr. Singh	<u>ajit</u>
4. Dr. Indrani De	<u>indrani</u>
5. Prof. Debasis Lahiri	<u>debasis</u>
6. Prof. Gopal Roy	<u>gopal</u>
7. Prof. Sanhita Ghosh	<u>Sanhita Ghosh</u>
8. Prof. Jagannath Biswas	<u>Jagannath Biswas</u>
9. Dr. Ruma Das	<u>Ruma Das</u>
10. Dr. Mala Aditya	<u>Mala Aditya</u>
11. Sri. Pankaj Kar	
12. Sri. Nikhil Roy	<u>Nikhil Roy</u>
13. Prof. Susanta Kr. Biswas	
14. Sri. Dipnil Banerjee	
15. General Secretary, Students'-Union.	

The Resolutions taken in the IQAC meeting with the members held on 28.09.2016 at 2:00 p.m. in the IQAC office.

**Members present:**

1. Prof. Jayasree Boler.
2. Dr. Gautam Majumder.
3. Dr. Ajit Kr. Singh.
4. Dr. Indrani Dey.
5. Prof. Debasis Lahiri.
6. Prof. Gopal Roy.
7. Prof. Sanhita Ghosh.
8. Dr. Jagannath Biswas.
9. Dr. Ruma Das.
10. Smt. Mala Aditya.
11. Sri. Nikhil Roy.
12. General Secretary, Students'-Union.

**Agenda No. 1 is taken up: Confirmation of the resolutions taken in last meeting held on 27.07.2016.**

It is resolved that the resolutions of the previous IQAC meeting held on 27.07.2016 containing five items are read and shown by the coordinator and it is hereby approved for confirmation.

**Agenda No. 2 is taken up: Setting up of virtual class room as per G.O.**

The coordinator of IQAC reports about the requirement of Virtual classroom in the college according to the guideline of government. He further explained about the benefit of the virtual classroom how the classrooms upgrade the teaching learning process to the next level. The house agrees with him and requests the Principal to do the needful in this regard following the Govt. guidelines at the earliest.

**Agenda No. 3 is taken up: Preparation of Academic calendar for the year 2016-17.**

The coordinator of IQAC reports the requirement of Academic calendar of the year 2016-17 as an Academic calendar represents planning of College, schedule for whole semester to make aware the teachers and students about important dates-driven information. The calendar talks about academic and non-academic activities in addition to cultural events. In this regard, the

house recommends to create the Academic calendar of the year 2016-17 with pre-defined dates of our college and complete the task at the earliest to improve the teaching-learning qualities.

**Agenda No. 4 is taken up: Allocation of funds for new books and journals in the central library.**

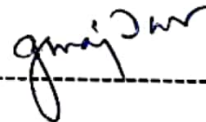
The coordinator of the IQAC requests the Principal to grant a sum of Rs. 5 lakhs to purchase new books and journals in the central library for the session 201-17. For the proper functioning of teaching learning process, the library has to be enriched with adequate amount of books and journals. Moreover the students will be benefited with these books. The house got convinced and resolves the matter of allocation of funds for the library.

**Agenda No. 5 is taken up: AOB.**

As there are no other topics for discussion, the meeting ended with a vote of thanks to the chair.



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The Chairperson, IQAC and  
The Principal, Lalbaba College  
*Teacher-in-Charge*  
**LAL BABA COLLEGE**



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Coordinator, IQAC  
Lalbaba College