

LALBABA COLLEGE

B+ NAAC ACCREDITED COLLEGE
(Affiliated to the University of Calcutta)
ESTD. - 1964

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117, Grand Trunk Road,
Belur Math, Howrah
Phone: (033) 2654-6289

Ref

Date 202

09/9/21

Tender Notification No. Ex-13/Tender/(Printing)/21-22 dtd. 9.9.21

Quotations are invited under sealed envelope from competent bidders/suppliers/vendors under different categories for supplying the following Printing items like A.D. Card cum I.Card, Attendance Register (SACT), Attendance Register for TS, Attendance Register for NTS, Students' Attendance Register, Students' Attendance Register, Library Book Requisition Slip, Reading Room Register and A-4 Blue Spl. Paper in strict confidence. A drop-box has been provided in the Principal's Room where the said quotations should be dropped during the college hours within 7 days from the date of uploading Tender in the college website and College Notice Board. The supply must adhere to the **specification**, mentioned below against each item. Quotation should be given in the following proforma. **The bidders are required to come to the college for having exact idea from samples before dropping quotations.** Each quotation should be attached with sample of Board/Paper/Leather Bound /Rexene/ lining as required.

Further to mention that the College Authority reserves the right to accept and/or reject any quotation(s) without assigning any reason.

-: Items to be quoted:-

Sl. No	Items:	Specification:	Qty.	Rate:	GST	Grand Total
1)	Acknowledgement Card-cum-Identity Card (12 pages each)	(As per Sample available in College).	1500 Books			
2)	Attendance Register - Teaching Staff (SACT)	46 Pg. + 2 Pg. (Top) x 6 months each book (Leather Bound) (As per Sample available in College).	4 Books			
3)	Attendance Register - Teaching Staff	46 Pg. + 2 Pg. (Top) x 6 months each book (Leather Bound) (As per Sample available in College).	4 Books			
4)	Attendance Register - Non-Teaching Staff	14 + 2 Pages x 12 months each book (Leather Bound)	2 Books			
5)	Attendance Register - Non-Teaching Staff	18 + 2 Pages x 12 months each book (Leather Bound) (As per Sample available in College).	2 Books			
6)	Students' Attendance Register	(1 set Inner) (As per Sample available in College)	20 Books			
7)	Students' Attendance Register	(2 sets Inner) (-do-)	20 Books			
8)	Students' Attendance Register	(3 sets Inner) (-do-)	20 Books			
9)	Students' Attendance Register	(4 sets Inner) (-do-)	20 Books			
10)	Students' Attendance Register	(5 sets Inner) (-do-)	20 Books			
11)	Students' Attendance Register	(6 sets Inner) (-do-)	20 Books			
12)	Students' Attendance Register	(7 sets Inner) (-do-)	20 Books			
13)	Students' Attendance Register	(8 sets Inner) (-do-)	10 Books			
14)	Students' Attendance Register	(9 sets Inner) (-do-)	10 Books			
15)	Students' Attendance Register	(10 sets Inner) (-do-)	10 Books			
16)	Students' Attendance Register	(11 sets Inner) (-do-)	5 Books			
17)	Students' Attendance Register	(12 sets Inner) (-do-)	5 Books			
18)	Library Book Requisition Slip	(100 sheets each pad) (-do-)	10 Pads			
19)	Reading Room Register (400 Pages)	J/L Size (Leather Bound) (-do-)	1 Book			
20)	Blue (Spl.) Paper	A4 Size	500 Sheets			

Bansari
Bursar

Lalbaba College
117, G. T. Road, Belurmath
Howrah - 711202

Principal
Principal

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